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The MARKET...  
At Ontario Convention Center  
FOOD, FASH & FRESH

THE 32ND ANNUAL

# CHILDREN'S NETWORK CONFERENCE

SEPTEMBER 19 & 20, 2018  
ONTARIO CONVENTION CENTER

**EXHIBITOR**  

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**APPLICATION**



SAN MANUEL  
BAND OF MISSION INDIANS



Children and Family Services



The Children's Network of San Bernardino County will present our 32nd Annual Conference on September 19 and 20, 2018 at the Ontario Convention Center. This conference consistently attracts professionals from fields such as education, healthcare, social work, law enforcement, safety, childcare, counseling, foster/kinship parents and foster youth.

## EXHIBITOR AGENDA

WEDNESDAY, SEPTEMBER 19

The Exhibit Hall is open from 8:00 a.m. until 3:00 p.m., with the exception of the Exhibitor lunch period. The highlighted areas below are when the attendees will have designated time to visit the Exhibit Hall.

6:00 A.M. – 7:30 A.M.  
EXHIBIT HALL SET UP

8:00 A.M. – 10:15 A.M.  
CONFERENCE

10:15 A.M. – 10:45 A.M.  
EXHIBIT HALL BREAK

10:45 A.M. – 12:00 P.M.  
WORKSHOP SESSION A

11:30 A.M.  
EXHIBIT HALL LUNCH

12:00 P.M. - 1:00 P.M.  
LUNCH FOR  
CONFERENCE ATTENDEES

1:00 P.M. – 2:45 P.M.  
EXHIBIT HALL BREAK

3:00 P.M.  
EXHIBITORS LEAVE FOR THE DAY  
(NO TAKE-DOWN – ITEMS CAN BE  
LEFT OVERNIGHT)

We are in a DIFFERENT exhibit hall this year. Please make sure to list the correct contact person on your application - they will receive directions and updated information as it becomes available.

## EXHIBITOR AGENDA

THURSDAY, SEPTEMBER 20

The Exhibit Hall is open from 8:00 a.m. until 3:00 p.m., with the exception of the Exhibitor lunch period. The highlighted areas below are when the attendees will have designated time to visit the Exhibit Hall.

7:30 A.M.  
EXHIBITORS ARRIVE

8:00 A.M. – 10:15 A.M.  
CONFERENCE

10:00 A.M. – 10:45 A.M.  
EXHIBIT HALL BREAK

10:45 A.M. – 12:00 P.M.  
WORKSHOP SESSION C

12:00 P.M. - 1:00 P.M.  
LUNCH FOR  
CONFERENCE ATTENDEES

1:00 P.M. – 2:45 P.M.  
EXHIBIT HALL BREAK

3:00 P.M. – EXHIBIT HALL TEAR DOWN  
– ALL EXHIBITORS MUST EXIT  
EXHIBIT HALL BY 4:00 P.M.

## Exhibitor Package 1 includes:

One (1) 8' ft table  
One (1) chair  
Breakfast for one (1) person per day  
Lunch for one (1) person per day  
Parking for both days

PRICE: \$150 (before 9/1/18)  
\$200 (after 9/1/18)

## Exhibitor Package 2 includes:

Exhibitor Package 2 is our most popular exhibiting option. It includes:

One (1) 8' ft table  
Two (2) chairs  
Breakfast for two (2) people per day  
Lunch for two (2) people per day  
Parking for both days

PRICE: \$200 (before 9/1/18)  
\$250 (after 9/1/18)

## Exhibitor Package 3 includes:

One (1) 8' ft table  
One (1) chair  
Breakfast for one (1) person per day  
Lunch for one (1) person per day  
Parking for both days  
\*One (1) Exhibitor Conference Pass for one (1) person

PRICE: \$400 (before 9/1/18)  
\$450 (after 9/1/18)

## Exhibitor Package 4 includes:

One (1) 8' ft table  
Two (2) chairs  
Breakfast for two (2) people per day  
Lunch for two (2) people per day  
Parking for both days  
\*Two (2) Exhibitor Conference Passes for two (2) people

PRICE: \$550 (before 9/1/18)  
\$600 (after 9/1/18)

# EXHIBIT HALL PACKAGES



## \*EXHIBITOR CONFERENCE PASS

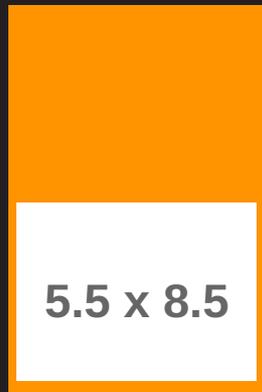
- THE EXHIBITOR CONFERENCE PASS IS **ONLY** FOR THE PERSON(S) SIGNED UP TO WORK THE EXHIBIT TABLE.
- Exhibitors will be e-mailed a workshop selection LINK when the exhibitor application and payment is received.
- Exhibitor Conference Passes are **NON-TRANSFERABLE**.
- Exhibitors must be present at their tables during breaks and lunches (peak Exhibit Hall hours) and are responsible for the set-up and take-down of their belongings. Children's Network and the Ontario Convention Center is not responsible for materials or personal items left at/on exhibit tables.
- Exhibitor Conference Pass is valid for both conference days.

# ADVERTISING

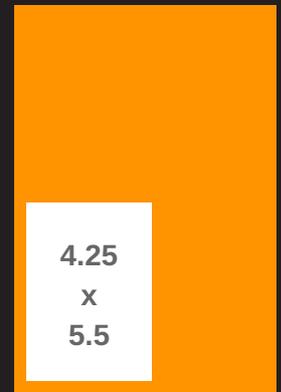
Want to spread the word about your goods and services? Program ads are the way to go! Each conference attendee and vendor receives a program with registration that will be used throughout the conference.



Full Page Ad  
\$250



Half Page Ad  
\$175



Quarter Page Ad  
\$100

All ads and payment must be received by September 1, 2018.



## SPONSORSHIP OPPORTUNITIES

### Signature Sponsor • \$10,000 +

- 10 Conference registrations • Reserved lunch table • Full page ad in conference program
- Vendor table in Exhibit Hall • Your logo/name on all conference promotional materials

### Platinum Sponsor • \$ 5,000 +

- 8 Conference registrations
- Vendor table in Exhibit Hall
- Full page ad in conference program
- Full publicity with your logo/name on some conference promotional materials

### Gold Sponsor • \$ 3,000 +

- 6 Conference registrations
- Vendor table in Exhibit Hall
- Half page ad in conference program
- Full publicity with your logo/name on some conference promotional materials

### Silver Sponsor • \$ 2,000 +

- 4 Conference registrations
- Vendor table in Exhibit Hall
- Quarter-page ad in conference program
- Full publicity with your logo/name on some conference promotional materials

### Bronze Sponsor • \$ 1,000 +

- 2 Conference registrations
- Vendor table in Exhibit Hall
- Quarter page ad in conference program
- Full publicity with your logo/name on some conference promotional materials

If you are interested in becoming a conference sponsor, contact Janki Patel at (909) 383-9651 or [Janki.Patel@hss.sbcounty.gov](mailto:Janki.Patel@hss.sbcounty.gov)

# Exhibitor Rules and Regulations for The 32nd Annual Children's Network Conference

## Contract for Space:

The Exhibitor Application must be completed in its entirety and accompanied by the appropriate payment for all services requested. No application will be processed or space assigned without application and payment. Children's Network may, at its discretion, accept or reject any application for space.

## Refund and Cancellation Policy:

Cancellations must be made in writing to Children's Network. Cancellations received on or prior to September 1, 2018 will result in Children's Network retaining a \$30 processing fee. No refunds will be granted after September 1, 2018.



## Installation, Removal, and Care of Displays:

**Ontario Convention Center requires entrance and exit only through loading dock areas in the back of the Exhibit Hall when loading and unloading items!** Carts, cases or boxes are not allowed through public entrance doors. All tables and displays must be ready for viewing by 8:00 a.m. on September 19, 2018. Set-up will be on September 19, from 6:30 a.m. – 8:00 a.m. Children's Network will begin its pre-opening inspection at this time. Children's Network reserves the right to reassign any unoccupied space at this time, irrespective of any application or payments received.

Breakdown and packing of displays may begin at 3:30 p.m. on September 20. The deadline for removal of all materials from the Exhibit Hall is 4:30 p.m., and it is the sole responsibility of each exhibitor to have materials packed and cleared by the move-out deadline.

Exhibitors are not permitted to install any item or structure (signs, etc...) on the walls. No balloons or other helium-inflated items can be used in the Exhibit Hall. Absolutely no taping, tacking, or stapling anything on walls, floors, or ceilings. Duct tape is not allowed! If you have items (cords, etc...) that you would like to adhere to the floor, Gaffer's tape is required and can be provided by Children's Network. Electrical outlets will not be provided without prior request and prior payment.

All materials within the exhibit booth area (including, but not limited to actual display unit, decorative items, etc...) must meet and comply with all national, local, and facility fire, electrical, plumbing, safety, and hazardous material codes. Any item or items that do not comply are subject to immediate correction/removal at Children's Network's discretion.

## Assignment of Space:

Table assignments are made on a first-come, first served basis, and at the discretion of Children's Network. Payments must be made before assignment of space. Children's Network will attempt to assign requested spaces. Exhibitors must be aware that other requests may have been made for the same table space. The decision of Children's Network, with respect to table space, will be final and binding upon all exhibitors. Children's Network prohibits and enforces that exhibitors may not assign or sublet any part of their allotted exhibit space to another business or organization.

## Use of Space:

Displays must be contained within the assigned spaces in such a way that they do not interfere with other exhibitors. Canvassing, distributing advertising matter, or the posting of any advertising in any public place outside of the exhibitors rented space is not permitted. All exhibits must conform to the display guidelines set out in this notice. Children's Network reserves the right to restrict any exhibit that might be considered undesirable or does not conform to these Terms and Conditions. Children's Network reserves the right to make any modifications to displays so that the exhibit conforms to the Terms and Conditions.